

**CITY OF BELMONT**  
**PLANNING COMMISSION MEETING**  
**SUMMARY MINUTES**  
**TUESDAY, MARCH 3, 2015 - 7:00 PM**

Community Development Director De Melo called the meeting to order at 7:00 p.m. at One Twin Pines Lane, City Hall Council Chambers.

**1. ROLL CALL**

Commissioners Present: Kim, Hurt, MacDonald, Goldfarb

Commissioners Absent: None

Staff Present: Community Development Director de Melo, City Attorney Rennie, Associate Planner Gill, Recording Secretary Turning

**Commissioner MacDonald seconded by Commissioner Hurt nominated Commissioner Kim as Pro tem Chair for the 3/3/15 Planning Commission Meeting.**

**Motion passed by show of hands 4/0**

**2. COMMUNITY FORUM**

**Resident Birgit Merian spoke regarding the proposed Zone Text Amendments**

**3. COMMUNITY ANNOUNCEMENTS / AGENDA AMMENDMENTS**

**None**

**4. CONSENT CALENDAR**

**4A. Planning Commission Meeting Minutes of January 20, 2015 and February 3, 2015.**

**MOTION by: Commissioner MacDonald seconded by Commissioner Hurt to approve the January 20, and February 3, 2015 Planning Commission minutes as presented.**

**Ayes: MacDonald, Hurt, Goldfarb, Kim**

**Noes: None**

**Motion Passed by show of hands 4/0**

**5. PUBLIC HEARINGS**

**5A. PUBLIC HEARING - 2046 Monroe Avenue**

March 3, 2015 Planning Commission Meeting

To consider a Single Family Design Review to construct a 584 square foot addition to the existing 2,046 square foot single family residence for a total of 2,630 sq. ft.

(Appl. No. PA2014-0062)

APN: 044-083-020; Zoned: R-1C – Single Family Residential

CEQA STATUS: Categorically Exempt, Section 15301, Class 1 (e) 1

APPLICANT: Scheinholtz Associates

OWNER: Hugo & Deidra Buchholz

PROJECT PLANNER: Rob Gill, (650) 598-4204, [rgill@belmont.gov](mailto:rgill@belmont.gov)

**Pro tem Chair Kim confirmed that no one on the commission had ex-parte communications with anyone on this project.**

**Associate Planner Gill summarized report, Planner Gill and Applicant Scheinholtz responded to questions of the Commission.**

**There were no requests from the public to speak on this item.**

**Motion by Commissioner Goldfarb seconded by Commissioner Hurt to close the Public Hearing**

**Motion passed 4/0 by show of hands**

**Discussion ensued.**

**MOTION: By Commissioner Goldfarb seconded by Commissioner Hurt to move the Resolution of the Planning Commission of the City of Belmont Approving a Single Family Design Review at 2046 MONROE AVENUE (APPL. NO. 2014-0062)**

**Ayes: Goldfarb, Hurt, MacDonald, Kim**

**Noes: None**

**Motion Passed: 4/0**

**Pro tem Chair Kim noted the item can be appealed to the City Council within 10 calendar days.**

**Community Development Director noted there will be a joint City Council/Planning Commission Study Session presented by the General Plan Consultant, to be held on March 24, 2015 at City Hall/Council Chamber from 6:00 pm – 7:00pm**

**6. ADJOURNMENT: Meeting Adjourned at 7:30 pm.**

**Adjournment To: Tuesday, March 17, 2015 - 7:00 PM for a Planning Commission Meeting at Belmont City Hall.**

Information on the applications to be considered at this meeting may be obtained from the City of Belmont Planning Division, One Twin Pines Lane, Suite # 110, CA, 94002, 650/595-7417. This meeting will be televised and webstreamed. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact: 650-637-2999. Notification in advance of the meeting will enable the city to make reasonable arrangements to ensure accessibility to this meeting.